

Dav El. | **BOSTONCOACH**[®]



MOBILE APP

THE WALK-THROUGH

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BOOKING A RIDE

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PLEASE CONTACT US WITH ANY QUESTIONS





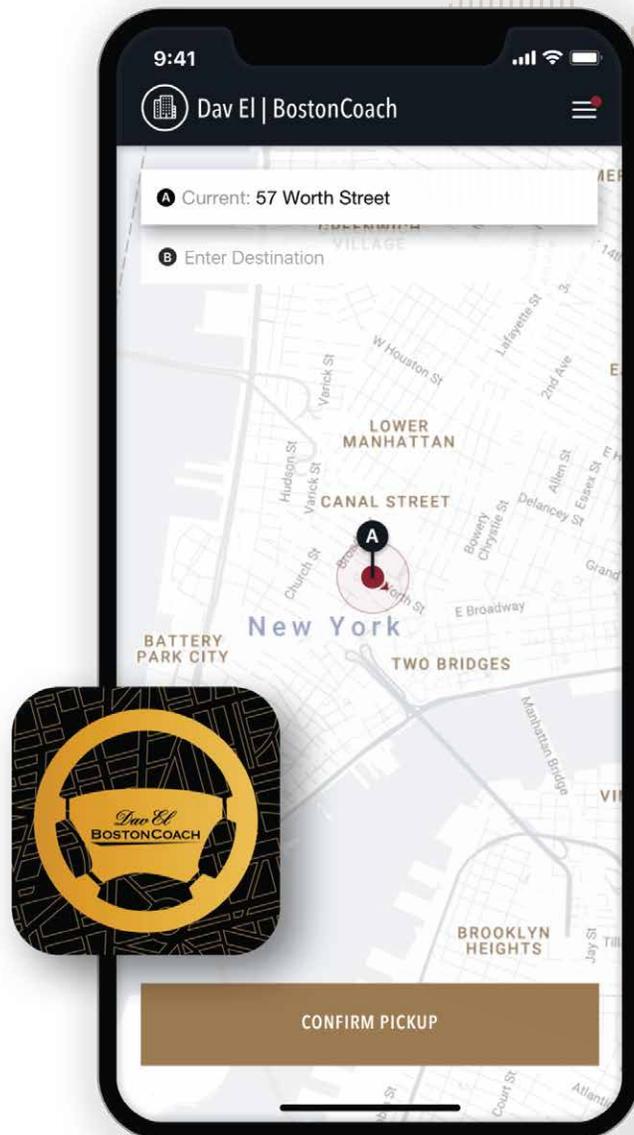
BOOKING A RIDE

Dav El | BostonCoach Mobile App

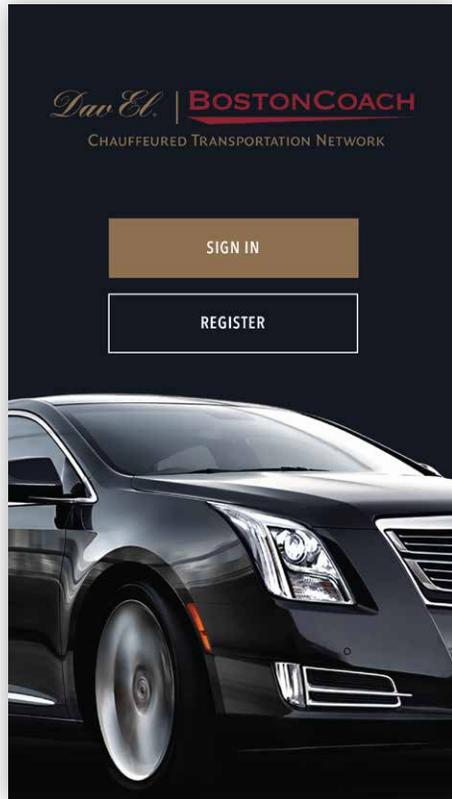
THE INTRODUCTION

The new and improved mobile app makes it faster, easier, and more flexible to book your rides than ever before.

Book rides in 550+ metropolises, 70 countries, & 6 continents, view your complete ride itinerary, locate your chauffeur in real-time with GPS tracking technology, add or modify reservations at your convenience, save past travel locations for faster and accurate future bookings, and carry your travel with you anywhere in the world.



Register a New User



< Dav El | BostonCoach Login

Existing User New User

First Name (required)

Last Name (required)

Email Address (required)

Re-enter Email (required)

Phone Number (required)

Your name, email address and phone number is used to send you ride updates and to enable you access to your account and ride details. Our [Privacy Policy](#) details how we protect your data.

Account ID

User ID (required)

Password (required)

Re-enter Password (required)

Security Question (required)

Security Answer (required)

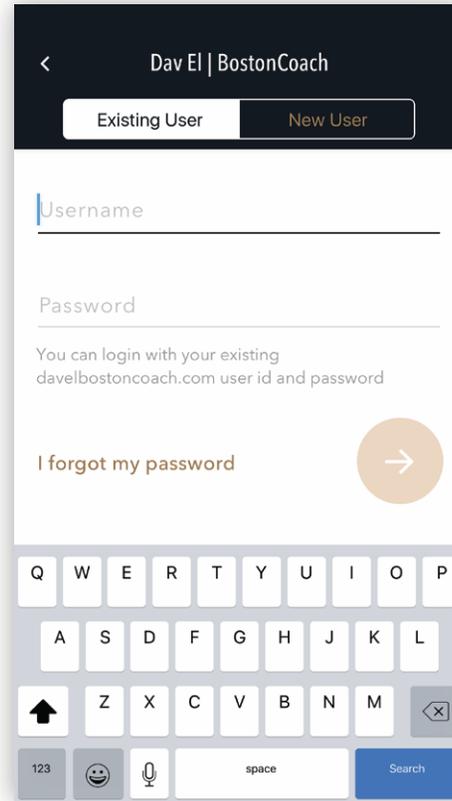
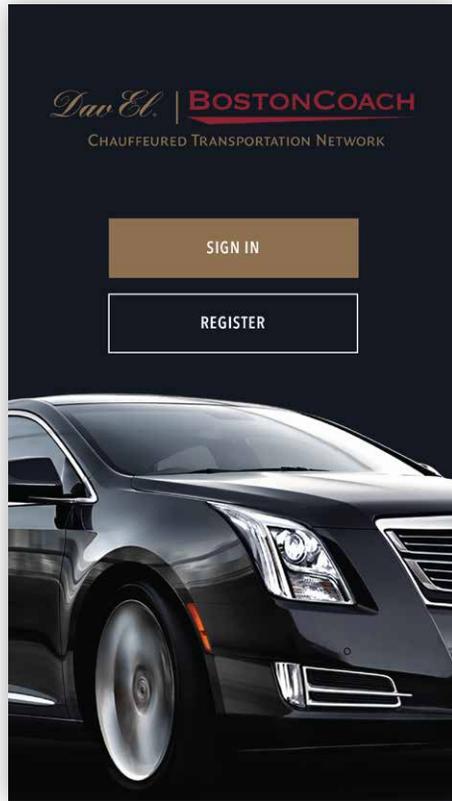
→

To begin booking on your mobile device, you will first have to download the app and register your new profile.

Open your mobile app to access the home screen and select “**REGISTER**”. On the registration screen, fill out all of the **required fields**.

Create your own **User Name, Password, Security Question, and Security Answer**.

Register an Existing User

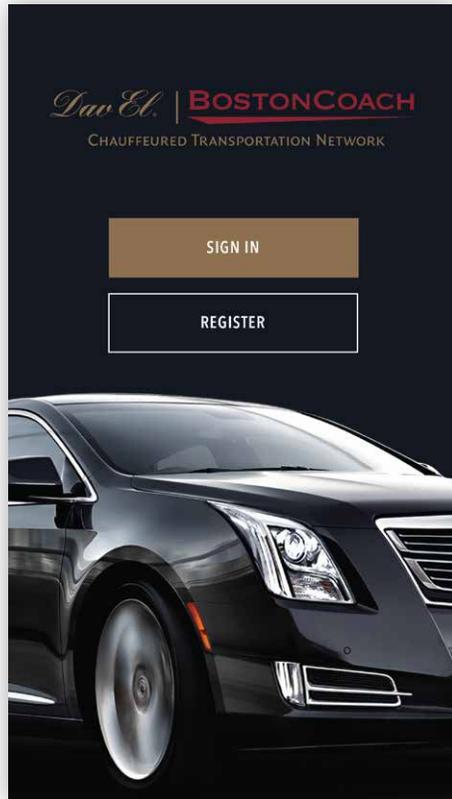


If you already have a desktop login with Dav El | BostonCoach, you can simply register your existing profile to the mobile app.

Download the app on your mobile device. Open the app to access the home screen and select “**REGISTER**”. Select “**EXISTING USER**” at the top-left of the registration screen.

Enter your **Username** and **Password** to log into the app with your existing profile.

Register a New User to an Existing Account

A screenshot of the BostonCoach app registration form. At the top, it says 'Dav El | BostonCoach' and 'Login'. There are two tabs: 'Existing User' and 'New User', with 'New User' selected. The form contains the following fields: 'First Name (required)', 'Last Name (required)', 'Email Address (required)', 'Re-enter Email (required)', 'Phone Number (required)', 'Account ID' (a greyed-out field), 'User ID (required)', 'Password (required)', 'Re-enter Password (required)', 'Security Question (required)', and 'Security Answer (required)'. A small text block states: 'Your name, email address and phone number is used to send you ride updates and to enable you access to your account and ride details. Our [Privacy Policy](#) details how we protect your data.' At the bottom right, there is a circular orange button with a white right-pointing arrow.

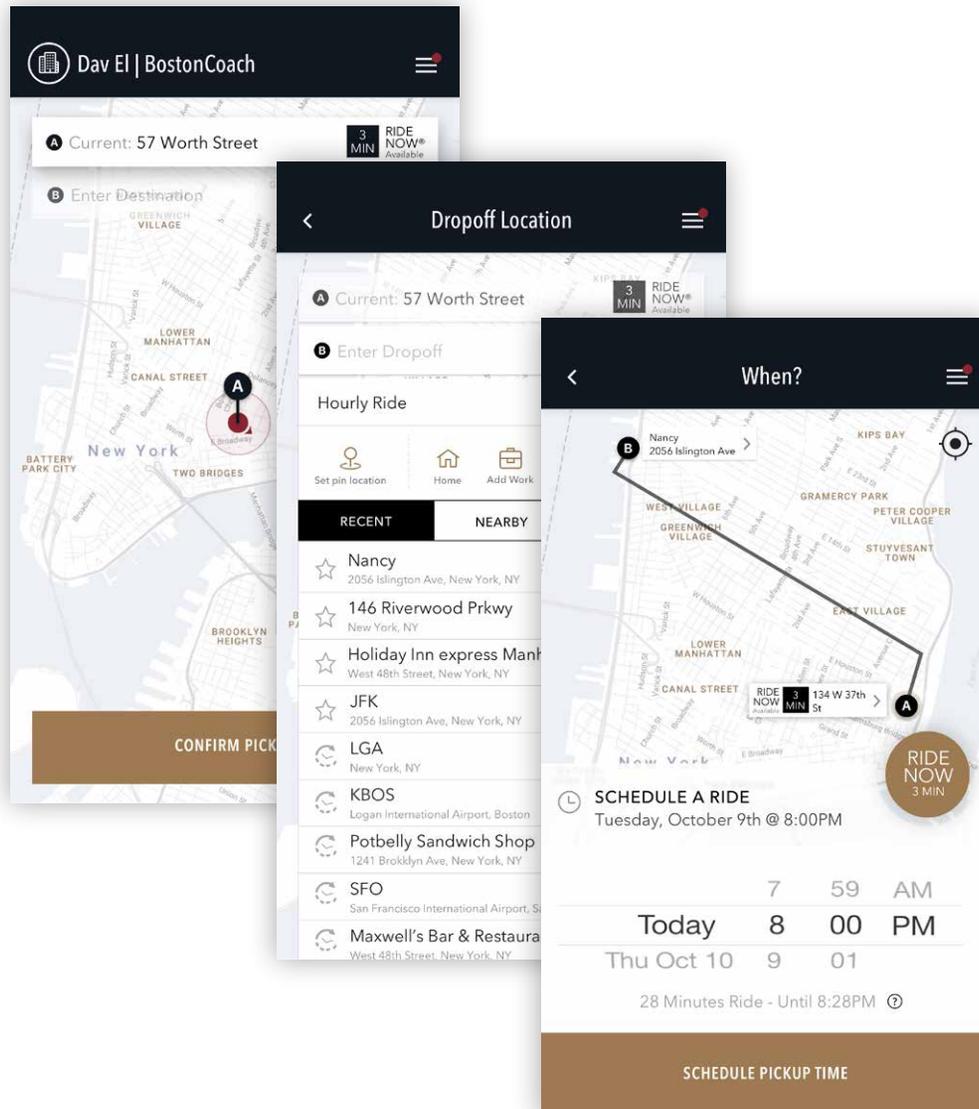
If your organization already has an **existing account** with Dav El | BostonCoach, you can register a **New User** to receive your corporate rates.

Download the app on your mobile device. Open the app to access the home screen and select “**REGISTER**”. On the registration screen, fill out all of the **required fields**.

Include the **Account ID** associated with the existing Dav El | BostonCoach account when registering the **New User**.

Please call 800-672-7676 if you need assistance obtaining your company's Account ID.

Booking a Ride



Conveniently pick a Saved Location or enter your pick-up and drop-off locations. When entering locations, you may enter the physical address, a landmark, airport name or code. Additionally, your saved and recent locations, nearby locations, and transportation outlets will appear in the drop-down.

PLEASE NOTE: When entering your locations, please make sure to select the most appropriate address or landmark offered in the drop-down menu.

Select **CONFIRM DROPOFF**

Select your pickup date and time. For your convenience, your ETA at destination will be calculated and displayed, so you can arrive at your destination on time.

Select **SCHEDULE PICKUP TIME**

Booking a Ride with an Airport Drop-Off

< Your Flight Info

NO MORE GUESSING WHAT TIME YOU NEED TO GET PICKED UP BEFORE YOUR FLIGHT!
Simply enter your flight info and leave the calculations to us.

Airline Code or Name Flight Date

Flight #

NO THANKS - I'LL SET PICKUP TIME MANUALLY

CONFIRM FLIGHT INFO

< Pickup Time

FLIGHT 3393 America West Airlines JFK-BOS

JFK
John F. Kennedy International Airport
New York, NY, USA

| | | | |
|---------------|----|-------------|-----------------------|
| THU NOV 24 | T3 | Gate E56 | Departure 07:50 PM |
|---------------|----|-------------|-----------------------|

SELECT WHEN WOULD YOU LIKE TO ARRIVE
and we will calculate your pickup time

1 55

2 HR 00 MIN Before Departure

3 05 Please note that travel time is an estimate, so allow more time to be safe.

| | | |
|----------------------------|----------------------------------|---------------------------------|
| PICKUP TIME 4:30 PM EST | ESTIMATED ARRIVAL 5:50 PM EST | FLIGHT DEPARTURE 7:50 PM EST |
|----------------------------|----------------------------------|---------------------------------|

APPROX. TRAVEL TIME
1HR 20MIN

Enter Pickup Time Manually

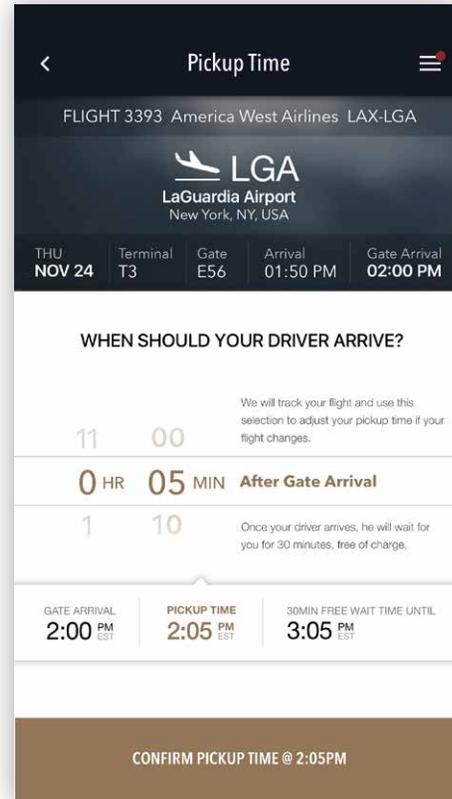
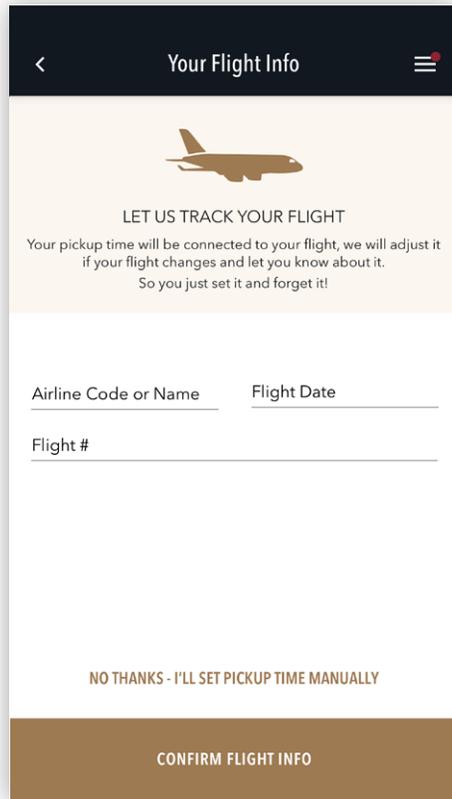
CONFIRM PICKUP TIME @ 4:30PM

If your ride destination is an airport, you will be prompted to **flight connect your ride**. Enter your **flight date**, **airline code or name**, and **flight number**.

Select **CONFIRM FLIGHT INFO** and you will be taken to your suggested pick-up time. Here you can select a time from the drop-down menu depending on how early you would like to arrive at the airport. Your pickup time is calculated based on local traffic and other factors.

If you don't want to **flight-connect your ride**, select **ENTER PICKUP TIME MANUALLY**, select your pick-up date and time, select **done**.

Booking a Ride with an Airport Pick-Up



If your pick-up location is an airport, you will be prompted to **flight connect your ride**. Enter your **flight date**, **airline code or name**, and **flight number**.

Select **CONFIRM FLIGHT INFO** and you will be taken to your suggested pick-up time. Here you can select how much time after your gate arrival you'd like your chauffeur to arrive. We will track your flight changes and use this selection to adjust your pickup time if your flight changes and notify you about any modifications.

Your pickup time is calculated based on local traffic and other factors.

If you don't want to flight-connect your ride, select **ENTER PICKUP TIME MANUALLY**, select your pick-up date and time, select **done**.

Select Your Preferred Car Class



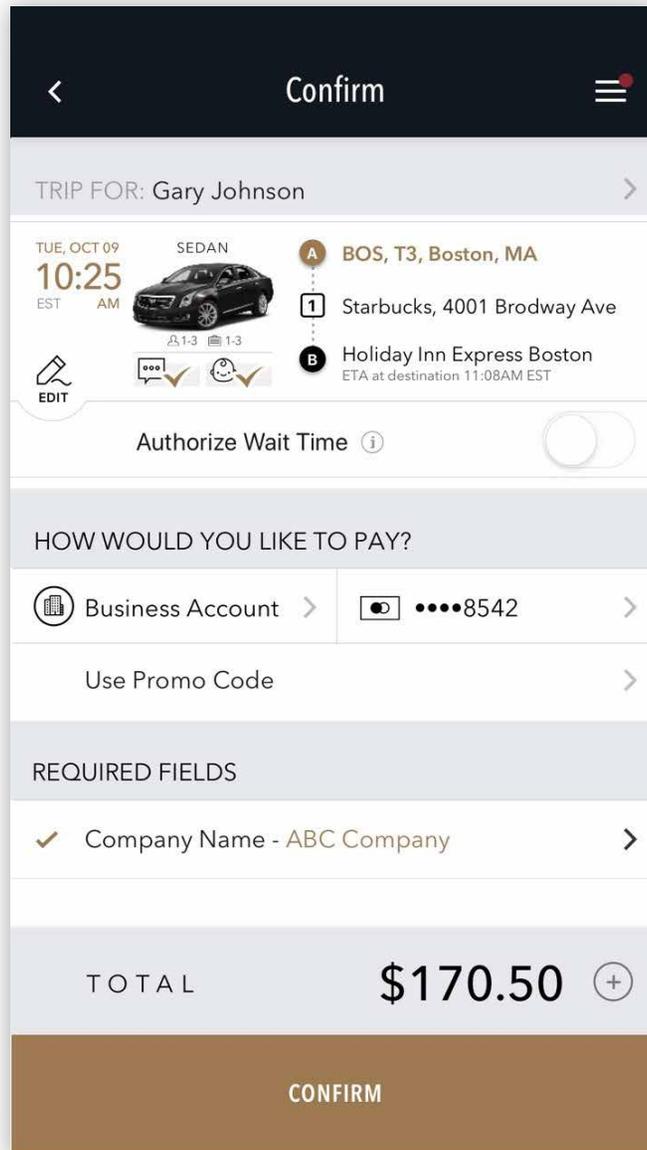
Add a quick stop, like Starbucks or a lunch spot. Your route will dynamically be displayed on the map.

Add a note to your chauffeur such as special instructions for your trip. If you are riding with a child and need a car seat, select **child seats** for further instructions.

Choose the vehicle type to display price and car details.

Select **REQUEST (VEHICLE)**

Booking Confirmation



You will find your trip summary on the confirmation screen.

To edit your ride details, simply select the **EDIT** button on the left side of the screen.

Select the preferred form of payment or enter new credit card information.

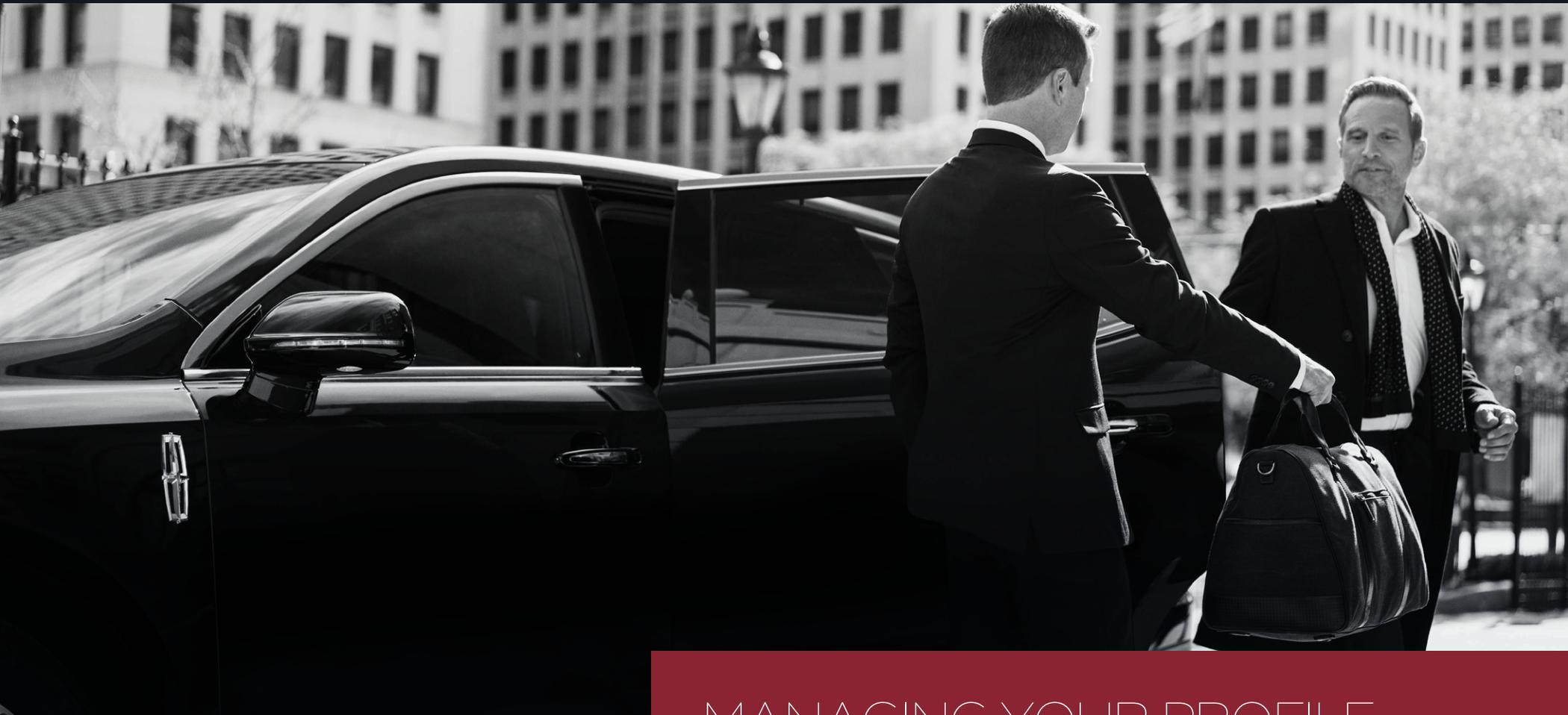
You will have the option to use a promo code.

PLEASE NOTE: when applying a promo code, multiple discounts cannot be combined. The greater discount will be applied to your booking.

Enter in any requirements set by your company.

To see the price breakdown, select the "+" sign to see the details.

Select "**CONFIRM**" to finalize the booking.

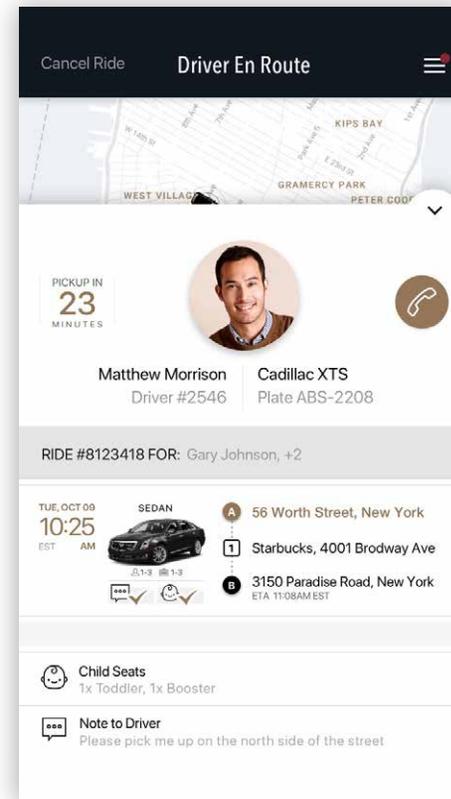


MANAGING YOUR PROFILE

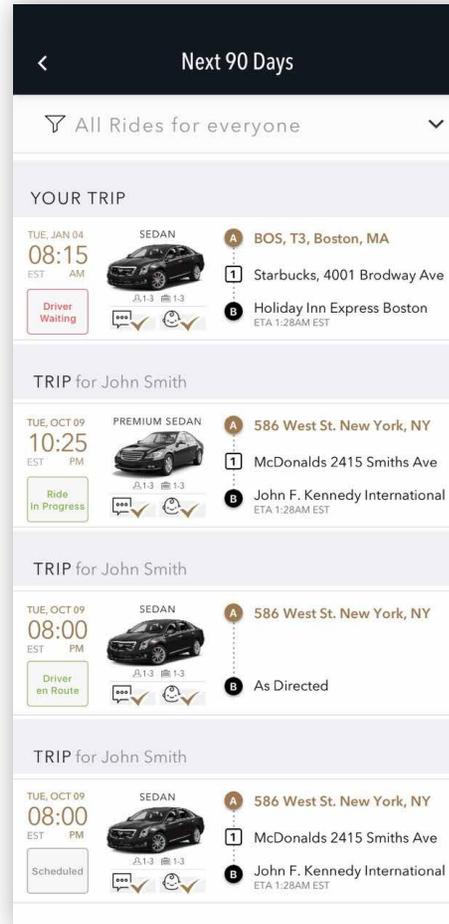
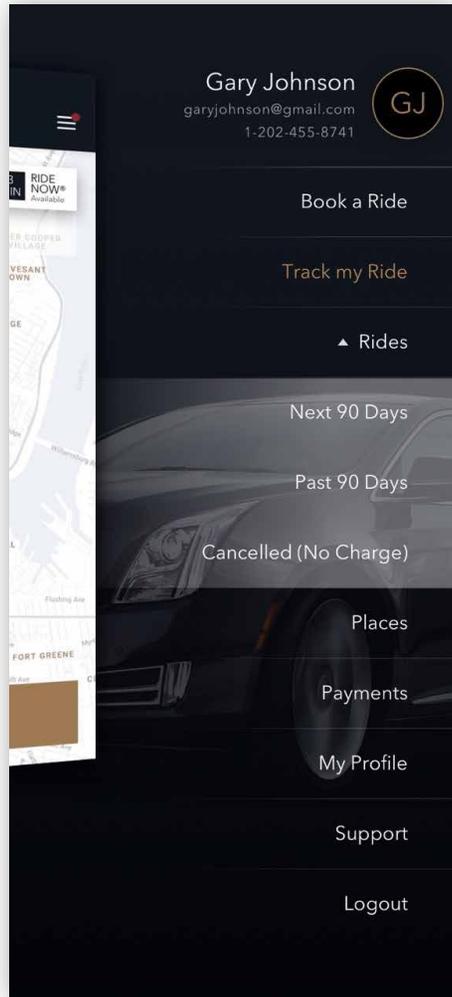
Track My Rides



This tab allows you to track occurring rides in real-time with GPS tracking technology.

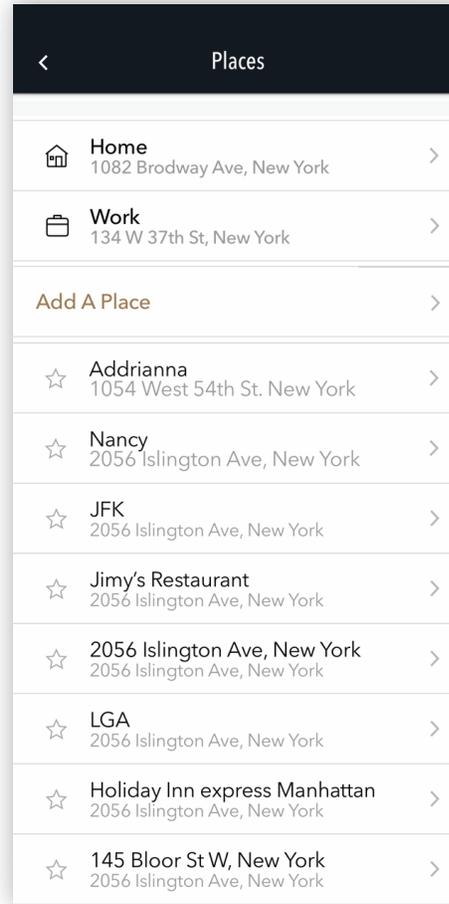
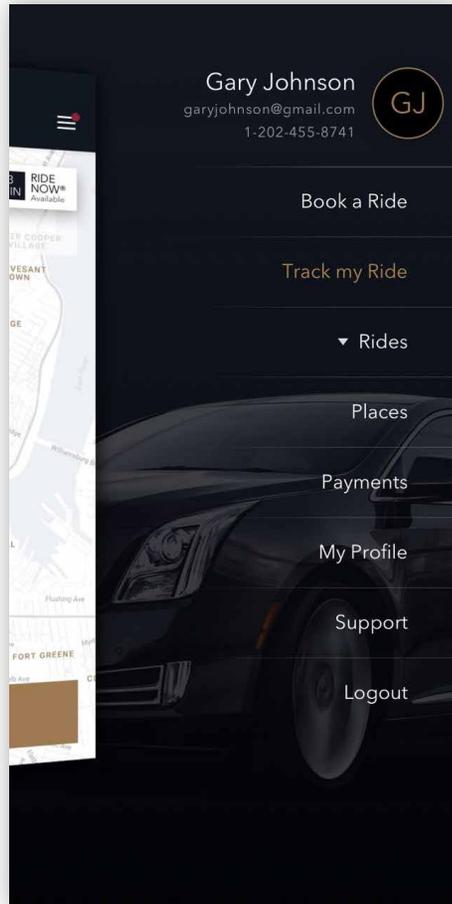


Rides



This tab allows you to monitor upcoming, completed, and canceled rides. You may also email the ride receipt.

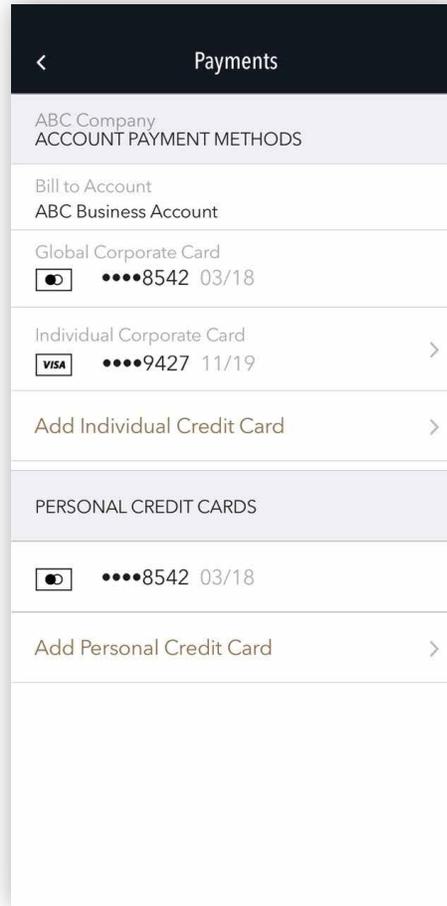
Places



This tab allows you to create favorite locations that will show in the drop-down menu when you enter a pick-up or drop-off location.

Select **add a place** and enter the location you'd like to save. Once the address is confirmed, **confirm location** and set a **place name**.

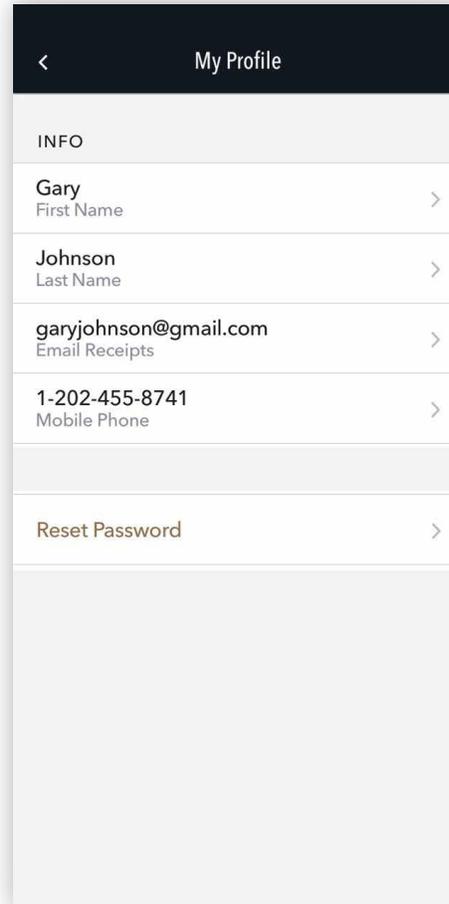
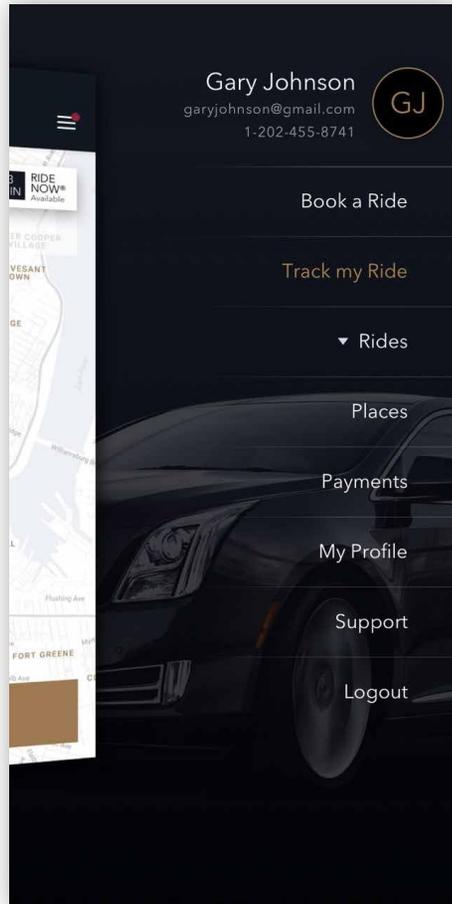
Payments



On this tab, you can see your account's saved payment method, add a payment method, or delete a saved card on file.

To remove an existing credit card on file, swipe-right on the card you wish to delete and tap DELETE.

My Profile



View the profile information we have stored for your account.

In this tab, you can edit existing information, such as first and last name, email address, and mobile phone number.

You also have the option to **reset your password** if you wish to change the password used to login to your account.

Contact Us

800-672-7676

Reservations@BostonCoach.com

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